

**Superior Court of the State of Washington
for the County of King**

Mary I. Yu, Judge
516 Third Ave., W-928
Seattle, WA 98104

Pre- Trial Conference Checklist

Date:

Case Name :

Cause No.

Type of Case:

☐ In Custody ☐ Interpreter **Length of Trial:**

DPA:

Defense Counsel:

A. Preliminary Hearings

☐ 3.5

☐ 3.6

☐ Other

B. Pre-Trial Motions

State

Defense

C. Jury Instructions

☐ State

☐ Defense

D. Witness List

☐ State

☐ Defense

E. Exhibits (mark in advance – unless a good reason exists for not doing so)

_____ State
_____ Defense
_____ Stipulations

F. Foreseeable Evidentiary Issues/Problems

_____ State
_____ Defense
_____ Stipulations

G. Jury Selection – Struck Method

- Length of time for rounds _____
- Alternate selected by Def. _____
 - i. Not disclosed until end of case
 - ii. Selection by chair number
- General Questions for Court Use
- Questionnaire _____
- Challenges
 - i. Public _____
 - ii. Private – use of form _____

H. Opening - Time

State _____
Defense _____

I. Closing

State _____
Defense _____

J. Note Taking

K. Reading of Charges – Summary of the Case

L. Other